



Indian National Space Promotion and Authorization Centre

IN-SPACe Digital Platform: Application Submission Process by Indian Space Entities

IN-SPACe
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1. Introduction

1.1 About IN-SPACe

The Government of India has initiated space sector reforms to promote, enable, authorize, and supervise private enterprises and start-ups to undertake space activities. An independent nodal agency under the Department of Space — the Indian National Space Promotion and Authorization Centre (IN-SPACe) was created on June 24, 2020. This will enhance the diffusion of space technology and boost the space economy within the country, for a resurgent, Aatmanirbhar Bharat. This far-reaching space reforms initiative, promulgated by the Government of India in June 2020, will give a major fillip to the private sector space industry, including start-ups. IN-SPACe will be the cornerstone of space reforms in the country.

Dr. Pawan Goenka is the Chairman of IN-SPACe. IN-SPACe is functioning with three directorates and one wing, with headquarters at Ahmedabad. These are —the Promotion Directorate, headed by Dr. Vinod Kumar, the Program Management and Authorization Directorate, headed by Dr. Prafulla Kumar Jain, the Technical Directorate, headed by Shri Rajeev Jyoti, and the Legal, Finance and Administration Division headed by Shri Lochan Sehra, IAS, Joint Secretary, GoI. After its formation, IN-SPACe has started working on devising the strategy for the Indian space sector, authorizing and enabling space start-ups in the country to take up innovative space activities. The space start-ups have started working in the areas of launch vehicles, satellites, ground stations, and space data products and services.

1.2 About IN-SPACe Digital Platform (IDP)

In line with the digital India initiative of the Government of India a feature rich IN-SPACe digital platform (IDP) i.e. www.inspace.gov.in was launched in August 2022 to facilitate submission, processing and approval of applications by the space sector Non-Government Entities (NGEs) in a paperless manner. IDP provides an integrated view of work flows fostering automation, efficiency, innovation, and productivity. Major features currently available at IDP are:

- Space Organization Directory
- Announcement of Opportunities and Application submission & Review
- Technology Transfer and Application submission & Review
- Application Submission for Space Activities & Review and Approvals
- Announcement of Events and Registration for the Events
- Announcement of Courses and Registration

1.3 About this document

This document provides application submission processes for promotion, authorization and facilitation of space activities, by NGEs. The improved forms and processes are released as NGE V2.0 in IDP. This document can act as User Guide for this NGE V2.0.

2. The Application Submission Process

Organizations can submit applications for carrying out space activities by visiting www.inspace.gov.in. The applications can be broadly categorized as Authorization, Promotion and Facilitation. The various types of Activities are listed below:

Category	Sub Activity / Form	Scenarios	Application Process Fee INR 10,000/- (Rupees Ten Thousand Only) need to be paid by NGE?
Authorization	<ul style="list-style-type: none"> Same earlier process to be followed. No Change in process. An updated module will be released soon. 		Yes
Promotion	<ul style="list-style-type: none"> Space Promotion 		No
Facilitation	<ul style="list-style-type: none"> Technical Facilitation, Test Facilities and Reviews Sharing EO Data and APIs, Support for development of geospatial products and services 	<ul style="list-style-type: none"> Existing MoU / Existing ToT 	No
	<ul style="list-style-type: none"> Technical Facilitation, Test Facilities and Reviews Sharing EO Data and APIs, Support for development of geospatial products and services 	<ul style="list-style-type: none"> The proposed activity is not related to existing MoU / ToT 	Yes
	<ul style="list-style-type: none"> Transfer of Technology 	<ul style="list-style-type: none"> The required technology is available in the “Technology Transfer List” published in IDP It is not available in the list. In this case NGE has to choose “Others” and specify the technology to be developed. 	Yes

2.1 Activities and Steps to be followed:

The following table describes the processes to be followed while submitting the application.

Submit application for Authorization	<ol style="list-style-type: none"> 1. Visit www.inspace.gov.in 2. Login [If not registered please register using “Register” option in www.inspace.gov.in 3. Under Opportunities >> choose Submit application for Space Activity 4. A Description Page is displayed with broad guidelines. 5. Choose “Submit application for Authorization” 6. The form is displayed 7. User may fill the form and Submit 8. Once the form is submitted the review process by Team IN-SPACe will be initiated. 9. In case of Additional information / documents needed, the review team will place the comments through the activity tab in IDP.
Submit application for Promotion	<ul style="list-style-type: none"> • Follow above steps from 1 – 4 (Row 1 of this table) • Choose Submit application for Space Promotion • Follow steps from 6 – 9 from Row 1 of this table
Submit application for Seeking Technical Facilitation	
Submit application for Technology Transfer	<ul style="list-style-type: none"> • Follow above steps from 1 – 4 (Row 1 of this table) • Choose Submit application for Technology Transfer • The form is displayed • List of Technologies available for transfer are listed in the form. Choose the technology required. If the required technology is not listed you may Choose “Others” and specify the required technology. • Follow steps from 7 – 9 from (Row 1 of this table)
Submit application for Technical Facilitation, Test Facilities & Reviews	<ul style="list-style-type: none"> • Follow above steps from 1 – 4 (Row 1 of this table) • Choose Submit application for Technical Facilitation, Test Facilities & Reviews • The form is displayed • Under “Nature of the Support Sought” Choose Reviews, Facility Access etc. as applicable • Follow steps from 7 – 9 from (Row 1 of this table)
Submit application for Sharing of EO data & APIs	<ul style="list-style-type: none"> • Follow above steps from 1 – 4 (Row 1 of this table) • Choose Submit application for Sharing of EO data & APIs • The form is displayed • Follow steps from 6 – 9 from (Row 1 of this table)

3. Tracking application, Interactions and Notifications

User can track the applications submitted by them. The Process is given below:

- Visit www.inspace.gov.in
- Login [If not registered please register using “Register” option in www.inspace.gov.in
- Under Opportunities >> Track application for “Authorization” OR Track application for “Seeking Facilitation or Promotion” as applicable
- List of Applications submitted by the user will be displayed
- User can choose the respective application (RITM Number) and navigate to the application
- User can interact with the review team using the “Activity” section
- User can upload any documents sought by Review team by using the “Attachments” Section
- At every milestone or stage during the review process, user will be notified through email along with the details and link of the application. User can login and view the updates / comments provided by Review Team.

4. Milestones and Process Completion

The following tables describes the broad milestones / lifecycle of the application submitted by the user.

Activity	Broad Milestones
Application for Space Promotion	<ol style="list-style-type: none"> 1. Application Submission by User 2. Interactions 3. Facilitation 4. Completion
Submit application for Seeking Technical Facilitation	
Application for Technology Transfer	<ol style="list-style-type: none"> 1. Application Submission by User 2. Acknowledge by Review Team 3. Interactions 4. In case if the requirement is available in the list the Technology Transfer Agreement review, approval and signing process will be initiated. 5. In case if the requirement is for “New Technology” which is not in the list the technology may have to be developed and then the Technology Transfer Agreement review, approval and signing process will follow. 6. Completion
Submit application for Technical Facilitation, Test Facilities & Reviews	<ol style="list-style-type: none"> 1. Application Submission by User 2. Acknowledge by Review Team 3. Interactions 4. In case of the activity is proposed under an Existing MoU / ToT then the JPIP / Tripartite Agreement review, approval and signing process will follow. 5. Else there will be two scenarios. The activity proposed may be for single time use or multiple use. In case of Multiple use MoU & NDA may have to be signed and then JPIP / Tripartite Agreement review, approval and signing process will follow 6. Demand Note for Payment will be uploaded by Review Team 7. Payment by NGE 8. Test Reports if any will be uploaded by Review Team 9. Completed
Submit application for Sharing of EO data & APIs	

5. Summary and Way Forward

Thank You for being part of IN-SPACe Digital Platform. We hope you found the User Guide useful. For additional queries or feedback, you may write to director-pd@inspace.gov.in or provide your feedback through “Feedback” section by visiting www.inSPACE.gov.in