



भारत सरकार/Government of India
अंतरिक्ष विभाग/Department of Space
भारतीय राष्ट्रीय अंतरिक्ष संवर्धन एवं प्राधिकरण केंद्र (इन-स्पेस)
Indian National Space Promotion and Authorization Centre

ADVERTISEMENT NO. IN-SPACE: 03:2026 DATED 03/10/2026

Sub: Invitation of applications for engagement as consultants purely on contract basis in the Indian National Space Promotion and Authorization Centre (IN-SPACE) – reg.

The Indian National Space Promotion and Authorization Centre (IN-SPACE), an autonomous nodal agency under the Department of Space, Government of India invites applications from willing and eligible candidates from Non-Government Sector for engagement in the following consultant positions, on a contractual basis:

Sl. No.	Position/Area	No. of Posts	Place of Posting
1	Principal Consultant – Strategy & Planning	01	Ahmedabad
2	Senior Consultant – Office of the Chairman, IN-SPACE	01	Ahmedabad
3	Senior Consultant – Public Relations & Media	01	Bengaluru
4	Senior Consultant – Legal Directorate	01	Ahmedabad
5	Technical Assistants – Technical Directorate	02	Ahmedabad
6	Junior Consultant – Technical Directorate	01	Ahmedabad

- The terms and conditions governing the engagement shall be regulated in accordance with 'Procedure and Guidelines for Engagement of Technical Assistant, Junior Consultant, Consultant, Senior Consultant and Principal Consultant in IN-SPACE' as amended from time to time. The Guidelines are placed on IN-SPACE's website www.inspace.gov.in.
- Details regarding the eligibility criteria, job description and other requirements are provided in Annexure-I, Terms of Reference are provided in Annexure-II and General Terms & Conditions & prescribed application Proforma are provided in Annexure-III.
- Interested and eligible candidates can apply through the IN-SPACE Digital Platform (IDP) <https://www.inspace.gov.in>. IN-SPACE reserves the right to accept or reject any or all applications, wholly or partly, and to cancel or modify the engagement process at any stage without assigning any reason.
- The last date for receipt of applications is 02/11/2026. Applications received after the closing date or applications that are incomplete in any respect are liable to be rejected.
- This has approval of the Competent Authority.


Deputy Director (Administration)

Ecl: Annexure-I, II & III

ELIGIBILITY CRITERIA**1. Age Limit:**

Principal Consultant	The maximum age limit shall not exceed 65 years as on the closing date for receipt of applications.
Sr. Consultant	The maximum age limit shall not exceed 65 years as on the closing date for receipt of applications.
Technical Assistant	The maximum age limit shall not exceed 45 years as on the closing date for receipt of applications.
Junior Consultant	The maximum age limit shall not exceed 45 years as on the closing date for receipt of applications.

2. Tenure of Engagement:

Individual Consultants will be engaged for a period up to two (2) years which may be extended by one year at a time up to a maximum tenure of five years, subject to satisfactory performance, functional requirement and provisions under the approved guidelines. The engagement shall not confer any right to regular appointment.

3. Consolidated Monthly Remuneration:

Name of the Position	Monthly Consolidated Pay/Remuneration (In Rs.)
Principal Consultant	419609/-
Sr. Consultant	391994/-
Technical Assistant	203891/-
Junior Consultant	244718/-

Consultants shall be paid a consolidated remuneration per month, subject to the provisions of the approved Procedures and Guidelines for engagement of Consultants in IN-SPACE and orders issued from time to time.

4. POSITION-WISE ELIGIBILITY & JOB DESCRIPTION:**4.1 Principal Consultant – Strategy & Planning**

Educational Qualification: Master's Degree in relevant subject OR BE/B. Tech OR 2 years PG Diploma in Management OR possessing any Professional Degree earned after a study of 4 years or more, acquired after 10+2.

Experience: Minimum 15 years of relevant experience at senior-level position in the private sector or academia. Prior experience in space-related activities will be given preference.

Domain Expertise: The candidate must have demonstrated handling of global and/or Indian space activities; should have experience of interaction with various Government Departments. Candidate must have excellent communication, analytical & writing skills viz. project reports, proposals, skill development etc. Proven track record of successful stakeholder engagement and collaboration viz. industry or academia.

4.2 Senior Consultant – Public Relations & Media

Educational Qualification: Post Graduate Degree or Post Graduate Diploma in Public Relations, Corporate Communication, Marketing, Journalism, Mass Communication or equivalent, with a minimum of 60% marks or CGPA 6.32/10 from a recognized University.

Desirable Qualification: Additional certification in Digital Marketing, Media Management or Strategic Communications.

Experience: Minimum 15 years of relevant experience as a Senior Project Manager/Middle-level Manager in national-level projects or programmes, coordinating business promotion activities in marketing, or teaching Mass Communication, Journalism or Public Relations subjects.

Domain Expertise: Corporate communications, press and media relations, event management, brand building, marketing outreach, strategic communication planning, media analytics, crisis communication and senior-level stakeholder management.

4.3 Senior Consultant – Office of Chairman, IN-SPACE

Educational Qualification: Master's Degree in Management/Science Stream OR BE/B. Tech OR possessing any Professional Degree in Science stream, earned after a study of 4 years or more, acquired after 10+2.

Experience: Minimum 15 years of work experience, including at least four years working directly with a CXO, in project management, partnerships, a developmental agency or a global corporate organization at middle-management level.

Domain Expertise and Skills: Exposure to the space sector; strong research, interpersonal, organizational, coordination, relationship-management and cross-functional collaboration skills; experience in preparing policy briefs, policy analysis and research reports; stakeholder management; and strong presentation skills with proficiency in Microsoft Office.

Other Requirement: Ability to work on multiple assignments under strict timelines and willingness to travel across India with the Chairman, IN-SPACE, as required.

4.4 Senior Consultant – Legal Directorate

Educational Qualification: Master's Degree in Law with specialization in International Law from a

recognized University. Candidates having specialization in International Law at M.Phil. or Ph.D. level, but not at Master's level, shall also be eligible.

Desirable Qualification: Doctorate in International Law.

Experience: A total of 15 years' professional experience after obtaining a law degree, as a legal practitioner, as a Law Officer/Legal Officer in a reputed private-sector organization or law firm of repute, or a combination thereof. The experience should relate to international law, commercial issues, arbitration, constitutional law, service matters or other legal issues, or to teaching, conducting or guiding research in Law. The total experience shall include at least eight years in International Law or the Law of International Organizations.

Domain Expertise: International law, commercial law, arbitration, constitutional law, service matters, regulatory compliance, legal research, formulation and interpretation of regulations, due diligence, drafting and vetting, dispute resolution and litigation management. Familiarity with legal and regulatory issues concerning space activities and private-sector participation in the space domain is desirable.

4.5 Technical Assistant – Test & Calibration of Optical Remote Sensing/ Electronic/ RF/ Microwave /Digital Systems

Educational Qualification: Diploma in Electronics/Electronic/RF/Optical & Communication Engineering from a recognized University.

Desirable Qualification: B.E./B.Tech. in Electronics/Electronic/RF/Optical & Communication Engineering.

Experience: Minimum 5 years of experience in either –

- i. assembly, integration, performance testing, spectral calibration & radiometric calibration of optical remote sensing payloads and sub-systems including sensors, detectors, filters, lens, camera, telescope etc. using equipment like vibration isolation tables, theodolite, autocollimator, integrating sphere, spectroradiometer, interferometer, collimator, monochromator, source, lamps, etc.;

OR

test & evaluation of RF and Microwave & Digital sub-systems/systems including active & passive sub-systems viz. amplifiers, LNA, couplers, filters, waveguide components, antennas etc. using instruments like Vector Network Analyzer, Spectrum Analyzer, Signal Generator, Mixed Signal Oscilloscope, Arbitrary Waveform Generator, etc.

- ii. Experience in preparing technical specifications, and other documents required for procurement of test and calibration equipment is essential.

Desirable Experience: Experience in Test & Evaluation of payloads for communication/navigation/EO satellites. Strong analytical ability & communication (both verbal & written) skills, hands-on aptitude for test planning & scheduling and equipment maintenance, and the ability to clearly communicate technical findings to the team.

4.6 Technical Assistant – Climatic & Thermo-Vacuum Testing of Space Systems

Educational Qualification: Diploma in Mechanical/Instrumentation/Electronics/Electrical Engineering from a recognized University.

Desirable Qualification: B.E./B.Tech. in Mechanical/Instrumentation/Electronics/Electrical Engineering or equivalent.

Experience: Minimum 5 years of experience in climatic and thermo-vacuum testing of sub-systems and systems of satellites, payloads, and launch vehicle components using thermal chambers, thermo-vacuum chambers, DAQ systems, and their associated instruments etc.

Experience in preparing technical specifications, and other documents required for procurement of test and calibration equipment is essential.

Desirable Experience: Test & Evaluation of payloads for satellites and components of launch vehicle. Strong analytical ability & communication (both verbal & written) skills, hands-on aptitude for test planning & scheduling and equipment maintenance, and the ability to clearly communicate technical findings to the team.

4.7 Junior Consultant - Technical Directorate

Educational Qualification: B.E./B.Tech. in Mechanical/Electronics/Electrical Engineering/ Aerospace/ Information Technology in first class from a recognized University.

Desirable Qualification: M.E./M. Tech. in Mechanical/Electronics/Electrical Engineering/ Aerospace/ Information Technology in first class from a recognized University and/or Project Management Certificate course.

Experience: Minimum 5 years of experience in Space Sector (e.g. satellites, payloads, launch vehicle, ground stations, data processing) or allied technologies.

Desirable Experience: Preparation of technical reports on projects related to O&M of space infrastructure, facility planning and financial model. Strong analytical ability & communication (both verbal & written) skills, hands-on aptitude for planning, scheduling & management, and the ability to clearly communicate to stakeholders.

POSITION-WISE TERMS OF REFERENCE

The following Terms of Reference shall govern the engagement of Consultants in the Indian National Space Promotion and Authorization Centre (IN-SPACe). The duties indicated herein are illustrative, and the Consultants may be assigned any other related work in furtherance of the mandate of IN-SPACe.

1. PRINCIPAL CONSULTANT – Strategy & Planning Wing

1.1 Scope of Work/Duties and Responsibilities:

Principal Consultant shall:

- i. Provide strategic leadership and direction for implementing and periodically reviewing the Decadal Vision and Strategy for the Indian Space Economy.
- ii. Prepare sector-wise implementation roadmaps with defined objectives, milestones, timelines, Key Performance Indicators and institutional responsibilities.
- iii. Coordinate with the Department of Space, ISRO, NSIL, Government agencies, NGEs, industry, academia, financial institutions and international partners for implementation of identified initiatives.
- iv. Facilitate strategic and enabling initiatives relating to demand generation, technology platforms, research and development, ecosystem development, talent, finance, international collaboration, policy support and exports.
- v. Conduct stakeholder consultations, workshops and sectoral forums to obtain inputs, address implementation issues and ensure alignment with the Decadal Vision.
- vi. Establish a monitoring and evaluation framework to track progress, outcomes, risks, interdependencies and implementation gaps and recommend appropriate corrective measures.
- vii. Prepare periodic progress reports, impact assessments, strategy papers and recommendations for submission to the Chairman, IN-SPACe, and undertake other related assignments as entrusted.

1.3 Key Deliverables and Timelines:

The key deliverables shall include:

- i. Implementation Roadmap: Preparation and periodic updating of a sector-wise implementation roadmap containing milestones, timelines, Key Performance Indicators and stakeholder responsibilities—initially and thereafter as required.
- ii. Monitoring and Evaluation Framework: Development and maintenance of a consolidated framework and dashboard for tracking implementation progress, outcomes, risks and interdependencies—on an ongoing basis.
- iii. Stakeholder Engagement: Preparation of stakeholder-engagement plans and coordination of consultations, workshops, meetings and sectoral forums—monthly or as required.
- iv. Implementation and Gap-Assessment Reports: Assessment of sector-wise progress, implementation gaps, risks, investment requirements and recommended corrective measures—quarterly.

- v. Strategic Recommendations: Submission of policy, regulatory, institutional and programme-related recommendations for effective implementation of the Decadal Vision—as required.
- vi. Progress Reports: Submission of consolidated reports on milestones achieved, pending action points, emerging challenges and follow-up measures—monthly.
- vii. Review of Implementation Priorities: Review and updating of implementation priorities and action plans based on progress, stakeholder inputs and emerging sectoral developments—quarterly.

2. SENIOR CONSULTANT – PUBLIC RELATIONS & MEDIA

2.1 Scope of Work/Duties and Responsibilities:

The Senior Consultant shall:

- i. Formulate and executing high-impact publicity strategies, public relations campaigns and media outreach plans.
- ii. Formulating and executing high-impact publicity strategies, national PR campaigns, and media outreach roadmaps.
- iii. Developing, and reviewing official press releases, corporate presentations, dossiers, and promotional materials.
- iv. Serving as a key interface with the press, electronic/digital media, the public, and NGPEs to manage institutional communication and public image.
- v. Organizing, and managing the organization at promotional events, exhibitions, industry open days, and facility tours.
- vi. Monitoring, evaluating, and compiling media coverage analysis reports to assess campaign reach and sentiment.

2.3 Key Deliverables and Timelines:

The key deliverables shall include:

- i. **Press Releases & Media Kits:** Drafted, and reviewed in alignment with events, milestones, and announcements on an ongoing/as-needed basis.
- ii. **Promotional Event Management:** End-to-end communication management and promotional execution for assigned exhibitions, open days, and visits.
- iii. **Media Monitoring Reports:** Monthly and post-event media coverage, PR reach, and sentiment analysis reports.
- iv. **Market Research & Opportunity Insights:** Periodic briefs on industry promotional avenues and market dynamics.

3. SENIOR CONSULTANT – OFFICE OF CHAIRMAN, IN-SPACE

3.2 Scope of Work/Duties and Responsibilities

The Senior Consultant shall:

- i. To provide insights, information, and strategic inputs to support IN-SPACe on Space Sector.
- ii. Plan IN-SPACe board meetings in coordination with the Chairman and Members.
- iii. Prepare agendas, attend meetings, and transcribe correspondence.
- iv. Provide support to IN-SPACe in generating documents, presentational materials, analysis reports and liaising services as deemed necessary by IN-SPACe.
- v. Ensuring consistent messaging to all stakeholders aligned with the strategic mandate of the Organization.
- vi. Instrumental in cascading & alignment of the mandate of IN-SPACe through annual goal-setting exercises.

3.3 Key Deliverables and Timelines:

The key deliverables shall include:

- i. **Space-Sector Insights and Inputs:** Provision of insights, information and inputs to support IN-SPACe on the space sector, on an ongoing/as-needed basis and within the timelines indicated for each assignment.
- ii. **Planning and Coordination of Board Meetings:** Planning of IN-SPACe Board meetings in coordination with the Chairman and Members, in accordance with the Board calendar and within the timelines prescribed.
- iii. **Agendas, Meetings and Correspondence:** Preparation of agendas, attendance at meetings and transcription of correspondence within the timeframes prescribed for each meeting.
- iv. **Documents, Presentations and Liaising Support:** Generation of documents, presentational materials and analysis reports, and provision of liaising services, as deemed necessary by IN-SPACe and within stipulated timelines.
- v. **Consistent Stakeholder Messaging:** Ensuring consistent messaging to all stakeholders aligned with the mandate of the Organisation as per required timelines.
- vi. **Mandate Cascading and Goal-Setting:** Cascading and alignment of the mandate of IN-SPACe through annual goal-setting exercises, undertaken as per required timelines.

4. SENIOR CONSULTANT –LEGAL

4.1 Scope of Work/Duties and Responsibilities

The Senior Consultant shall:

- i. Draft regulations under space-related laws and facilitate their submission to the IN-SPACe Board for approval.
- ii. Liaise and coordinate with Ministries and Departments of the Government of India on legal and regulatory matters.
- iii. Conduct legal due diligence and background verification of applicants seeking authorization to undertake space activities.

- iv. Examine the corporate background of applicants, compliance with applicable statutory and regulatory requirements and the associated legal implications.
- v. Develop methodologies, checklists and mechanisms for the legal scrutiny and evaluation of proposals received by IN-SPACe.
- vi. Provide legal advice and inputs in matters relating to the grant, denial, modification, suspension or revocation of authorizations.
- vii. Advise on and formulate strategies for disputes and litigation relating to liabilities arising from authorized space activities.
- viii. Advise on legal action in cases involving deviation from or violation of the terms and conditions of authorization.
- ix. Coordinate with empanelled advocates and law firms and monitor court cases and other legal proceedings.
- x. Draft, review and vet regulations, agreements, contracts, memoranda of understanding, notices, legal opinions, replies, affidavits, pleadings and other legal documents.
- xi. Perform any other legal or advisory assignment entrusted in connection with the mandate and activities of IN-SPACe.

4.2 Key Deliverables and Timelines

The key deliverables shall include:

- i. Preparation, review and finalisation of draft regulations, guidelines and other legal instruments within the timelines prescribed by IN-SPACe.
- ii. Legal examination and due diligence of authorization applications and other proposals within the stipulated timelines.
- iii. Submission of reasoned legal opinions on regulatory, contractual, policy and related matters within the timeframe prescribed for each assignment.
- iv. Formulation of legal strategies, preparation of pleadings and coordination with empanelled advocates or law firms, as required.
- v. Timely drafting, review and vetting of agreements, notices, replies, affidavits, pleadings and other legal documents.
- vi. Development and periodic updating of legal checklists, standard operating procedures, templates and evaluation mechanisms.
- vii. Submission of monthly reports covering matters examined, legal advice rendered, pending cases, litigation status and follow-up action.

5. TECHNICAL ASSISTANT – TEST & CALIBRATION OF OPTICAL REMOTE SENSING/ELECTRONIC/ RF/MICROWAVE/DIGITAL SYSTEMS:

5.1 Scope of Work/Duties and Responsibilities

The Technical Assistant shall:

- i. Responsible for carrying out test setup preparation and testing & calibration of Optical Remote Sensing/Electronics/RF/Microwave/Digital sub-systems, systems as well as integrated satellite payloads;
- ii. Periodic calibration & maintenance of the associated lab equipment, instruments, accessories and upkeeping of IN-SPACe Technical Infrastructure.

- iii. Test report generation and documentation.
- iv. Preparation of technical specification of associated lab equipment and carry out procurement related activities.

6. TECHNICAL ASSISTANT – CLIMATIC & THERMO-VACUUM TESTING OF SPACE SYSTEMS:

6.1 Scope of Work/Duties and Responsibilities

The Technical Assistant shall:

- i. Responsible for carrying out test setup preparation and execution of climatic and thermo-vacuum testing of sub-systems and systems of satellites, payloads, and launch vehicle components.
- ii. Periodic calibration, maintenance and upgrade of the associated lab equipment, instruments, accessories and upkeeping of IN-SPACe Technical Infrastructure;
- iii. Report generation and related documentation
- iv. Preparation of technical specification of associated lab equipment and carry out procurement related activities.

7. JUNIOR CONSULTANT -TECHNICAL DIRECTORATE

7.1 Scope of Work/Duties and Responsibilities

The Junior Consultant shall:

- i. Responsible for preparation of project reports, EOI, RFP and manage various schemes of technical directorates related to satellites, payloads, launch vehicles and ground segments.
- ii. Timeline scheduling and follow ups with various stakeholders within and outside department.
- iii. Report generation, presentations, reviews scheduling and related documentation for technical directorate.

SELECTION PROCEDURE AND GENERAL CONDITIONS OF ENGAGEMENT

1. MODE OF SELECTION

- i. The selection of Individual Consultants shall be undertaken in accordance with Procedure and Guidelines for Engagement of Technical/ Admin/ Assistant/Jr. Consultant/Consultant/ Sr.Consultant/ Principal Consultant in IN-SPACe.
- ii. Applications shall be scrutinized with reference to the prescribed educational qualifications, experience, age and other eligibility conditions applicable to the respective assignment. Mere fulfilment of the prescribed eligibility conditions shall not confer any right upon a candidate to be shortlisted or called for personal interaction/interview.
- iii. The Standing Selection-cum-Screening Committee constituted by IN-SPACe shall scrutinize the applications and shortlist eligible candidates. The Committee may adopt appropriate shortlisting criteria where a large number of applications are received.
- iv. The Screening Committee shall ordinarily recommend a panel of at least three eligible candidates against each requirement. In exceptional circumstances or exigencies, selection from a single source may be considered with full justification and in accordance with the General Financial Rules, 2017.
- v. Shortlisted candidates may be called for personal interaction/interview. No TA/DA shall be admissible for attending the personal interaction/interview unless otherwise specifically communicated by IN-SPACe.
- vi. The decision of IN-SPACe regarding eligibility, shortlisting, conduct of the selection process and selection of candidates shall be final. No correspondence in this regard shall be entertained.

2. COMPARABLE LEVEL FOR CONTRACTUAL APPOINTMENT

Applicants shall submit Form 16 or Income Tax Returns for the last three financial years as proof of the gross salary or CTC drawn in their previous employment.

2. GENERAL TERMS AND CONDITIONS

The terms and conditions governing the engagement shall be regulated in accordance with 'Procedure and Guidelines for Engagement of Technical Assistant, Junior Consultant, Consultant, Senior Consultant and Principal Consultant in IN-SPACe' as amended from time to time.

- i. The essential qualifications listed in the Consultancy Guidelines are the minimum requirements. Merely possessing these qualifications does not entitle candidates to be called for an interview.
- ii. Candidates are requested to fill all the entries in their own interest.
- iii. Data related to the essential educational qualifications specific to the post you are applying for must be filled in without fail.
- iv. Data related to experience (especially period of experience) should be mentioned correctly as indicated in the documents available with the candidate.
- v. Candidate must ensure that there is no overlapping of the experience entered by them.

- vi. Applications will be accepted ONLINE only through link provided on the IN-SPACE Digital Platform (IDP) portal. No other mode of application will be accepted.
- vii. Candidates are advised to indicate their active and valid e-mail ID in the ONLINE application and check their e-mails at regular intervals.
- viii. IN-SPACE does not assume any responsibility if any candidate is not being able to submit his/her application on account of technical reasons or for any other reason beyond the control of IN-SPACE.
- ix. Candidates are not required to send the printout of the ONLINE application or any other supporting documents.
- x. The candidates will be required to produce all the original documents and submit their self-attested copies, as and when asked to do so.
- xi. The candidates must ensure that the following points are followed to enable hassle-free submission of application:
- xii. Please use the system calendar indicated in the online application for the relevant date columns (eg. Date of birth, Period of work experience, etc.).
- xiii. Please enter the experience in ascending chronological order.
- xiv. Date later than the present date should not be chosen for the educational Qualifications. Therefore, the last date should not be later than the present date.
- xv. Date later than the present date should not be chosen for the experience.
- xvi. Therefore, the last date should not be later than the present date.
- xvii. Candidate should enter the completed qualifications only and not the pursuing ones.
- xviii. In case of any clarification on web related issues, please write to it-connect@inspace.gov.in. For administrative queries in r/o positions for IN-SPACE, write through mail to ad-pga@inspace.gov.in.

APPLICATION PROFORMA
FOR ENGAGEMENT AS CONSULTANT/Technical Assistant IN IN-SPACE

Advertisement No.: _____

Position applied for: _____

Affix recent
passport-size
colour photograph

1. Post applied for	☐ Senior Consultant – Public Relations & Media ☐ Senior Consultant – Office of Chairman ☐ Senior Consultant (Legal)
2. Name (in block letters)	
3. Father's/Mother's/Spouse's Name	
4. Address for correspondence	
5. Email ID and Mobile/Telephone No.	
6. Date of Birth (Christian Era)	
7. Date of Retirement, if applicable	
8. Category	☐ SC ☐ ST ☐ OBC ☐ EWS ☐ UR
9. Educational Qualifications	
10. Details of employment	Refer table below
11. Additional information in support of suitability	
12. Professional training / certifications	
13. Publications, reports, special projects, awards and professional affiliations	

Details of Employment (in chronological order)

Office / Institution	Post Held	From	To	Pay/Level or Equivalent	Nature of Duties

Declaration

I hereby declare that the information furnished above is true and complete to the best of my knowledge and belief. I understand that any false statement or suppression of material information may lead to rejection of my candidature or termination of engagement. I also undertake to abide by the terms and conditions of the IN-SPACE Consultancy Scheme and maintain confidentiality and avoid conflict of interest during and after the engagement.

Signature/Name of Candidate: _____

Place & Date: _____